

**Long Range Committee Meeting**  
**August 11, 2022 Via Zoom at 7 p.m.**

**Attendance:** Donna Dickson Noonan and Dean Darling  
Staff: Karen Graves, Corrine Tompkins, Cheryl Starcher Ceresna and Danielle Hautaniemi

Donna welcomed everyone and opened the meeting at 7:12

**Constitution** – Danielle said there is a new template to be used which allows us to choose whether we want one or two members from the superintendents. If we have 2, both are counted as voting members for a quorum. The form is still signed with Adobe but only the board president and ED need to sign. The constitution must be approved at the annual meeting so will need to be mailed with the ballot. 25 people are required to be at the annual meeting, but they don't have to be enrolled members. Staff, board & issue committee members can be counted and anyone who shows an interest in Delaware county CCE programs and meets the other requirements. Danielle also noted that instead of having 2 people from each issue committee serving on the board, we could have one board member assigned to attend each of the 3 issue committees to report between the issue committee and the board. We would have to change our constitution to do this.

**Rental Agreement with ARC** –Donna said it is ready to sign. She would like to check with the staff one more time to see if there is anything in the building that needs to be addressed. It was noted that there are some ethernet boxes that are hanging off the walls, but they may not be the responsibility of ARC. Karen will check with Roberta about repairing them. Corrine said she is looking at a plan to hire someone 20 hours a week to do maintenance year-round for camp and the office.

**Nominating Committee** – Karen noted that the committee met last night and has several great prospects to fill all open positions. They may have the work all done within a week.

**Volunteer Celebration Day September 18<sup>th</sup> at Birdsong** – Donna stated that Jeanne will not be able to attend. All current and past volunteers will be invited along with the staff and public. Carla is working on the details.

**Annual Meeting** –November 17<sup>th</sup> at 7pm. Donna will check to see if we can hold it at the Bovina Community Hall, which would be free. It holds up to 120 people and is heated. We can serve coffee and dessert. Ray LaFever could be asked to talk about a history of 4-H. We could run Jess's video about camp if it is done. The other speaker idea was Diane Galushi to speak about the reservoirs. We have not been able to reach her yet.

**Organizational Report** – Karen noted she has removed ethnicity, race and gender from the report and will keep that data in a separate file not to be shared.

**Board Training** – Donna said she is still working on this and Jack will have some input. One problem was the lack of training for people on issue committees being asked to serve on the board also. They missed the board training.

**Next Meeting Date-** October 13<sup>th</sup> via zoom at 7pm

A motion to adjourn was made by Dean. The motion passed unanimously. The meeting adjourned at 8:07  
Minutes taken by Karen Graves